



Building Character  
in Young People

## AmeriCorps VISTA Opportunity

Detroit PAL and the Michigan Community Service Commission (MCSC) are accepting resumes for the Southeast Michigan Sports and Volunteer Resources Coordinator position. Detroit PAL and MCSC seek individuals who want to make positive impacts in communities across Michigan. Michigan's youth are the future of our state and we aim to build strong and empowered young people who will, in turn, work to strengthen their own communities.

**About the Organization:** The Detroit Police Athletic League is a private, nonprofit corporation that, in partnership with individual volunteers and the Detroit Police Department, builds character in young people through athletic, academic, and leadership programs. The organization is results-oriented and driven by its values of excellence, personal growth, and humility.

### Summary of Responsibilities:

- Assist with operations to determine volunteer opportunities within the organization
- Identify volunteer groups who can provide community resources that will assist youth to be successful such as safe fields, gyms, and programs that build character
- Organize, coordinate, schedule, and manage volunteers
- Recruit, engage, and manage youth volunteers at community events such as the Detroit PAL Youth Voice Council
- Assist Communication Department to publicize opportunities for volunteers and provide touch points to share on social media
- Develop strategies to ensure positive volunteer experience
- Evaluate all aspects of volunteer program to ensure effectiveness and to recommend/ implement changes as appropriate
- Establish volunteer policy and procedure tool kits emphasizing best practices
- Organize and participate in volunteer recognition programs and special events
- Assure that Detroit PAL programs are included into 211 and that 211 service partners and resources are provided to all Detroit PAL parents, youth participants and mentors/coaches within the organization.

### Qualifications:

- Knowledge of volunteer recruitment and volunteer management
- Experience working with diverse people, organizations and communities
- Excellent organization and communication skills
- Strong problem-solving skills and ability to adapt to changing circumstances
- Positive attitude
- Detail oriented and self-motivated
- College degree preferred

**Compensation:** This position is a one-year commitment to serve with AmeriCorps VISTA. You will receive a modest living allowance to cover basic living necessities during the year of service, a \$6,095 education award (received upon successful completion of one-year service term, to put towards education expenses like student loans or for future education), health and childcare coverage, and many additional benefits.

**Information on AmeriCorps VISTA Program:** This VISTA position is a national service position through the AmeriCorps VISTA program. AmeriCorps VISTA members build capacity in nonprofit organizations and public agencies to help them more effectively generate the commitment of private sector resources, encourage volunteer service at the local level, and empower individuals and communities. AmeriCorps VISTA members serve full time for one-year terms. For more information on what it means to serve as an AmeriCorps VISTA Member, please visit:

<https://www.nationalservice.gov/programs/ameriCorps/ameriCorps-programs/ameriCorps-vista>

If interested in this position, please submit your cover letter and resume to [HR@detroitpal.org](mailto:HR@detroitpal.org)