



Soccer Operations Internship

About Detroit PAL

Detroit PAL is a non-profit organization that Helps Youth find their Greatness. Each year, the organization positively impacts the lives of 8,500 youth through athletic and enrichment programs. PAL also empowers the community by training 1,000 volunteers and coaches, creating safe places for kids to play, and running quality programs that keep young people healthy and active. Detroit PAL's home office is located at the Old Tiger Stadium on Michigan near Trumbull, which is a hub of programming excellence for youth in and around Detroit.

Key Responsibilities

- Assist with program coordination, coaching, and administration centered around soccer tasks.
- Work directly with the Associate Athletic Director of Soccer to manage the needs and responsibilities of the soccer program and its management.

Specific Projects/Responsibilities

- Assist with administrative duties to deliver a high-quality experience to the PAL community, including organizing, roster and team building, helping with field management, communicating, and problem-solving.
- Aid in program reporting and potential surveys

Desirable Credentials, Skills, and Traits

- Able to work in a team environment
- Genuine passion for sports and kids
- Safety conscious
- Access to reliable transportation
- Good attention to detail and organization
- Decent writing and communication skills
- High standards for excellence in execution
- Energetic, engaging, and responsible

General Internship Objectives

- Understand the goals and objectives of Detroit PAL and the projects being conducted by program and administration staff

- Gain a better understanding of the uniqueness of running youth development programs in an urban environment
- Develop an understanding of the programmatic process from development to execution to evaluation
- Learn more about non-profits and program management
- Develop an understanding of how programs and fundraising work together at a non-profit

Next Steps

To apply for the position, please email your resume and cover letter to intern@detroitpal.org .